

# Notice of conduct of business by correspondence

Name of Company  
**North Devon Theatres' Trust**


Company number  
**02810685**

In the  
**High Court of Justice, Bristol District Registry**

Court case number  
**12 of 2017**

Notice is hereby given by Jonathan Mark Williams of Bishop Fleming LLP, 2nd Floor Stratus House, Emperor Way, Exeter Business Park, Exeter, EX1 3QS, to the creditors of North Devon Theatres' Trust whose registered office is at that pursuant to paragraph 58 of Schedule B1 to the Insolvency Act 1986, below are 5 resolutions for your consideration. Please indicate whether you are in favour or against each resolution.

This form must be received at Bishop Fleming LLP, 2nd Floor Stratus House, Emperor Way, Exeter Business Park, Exeter, EX1 3QS by 12.00 hours on 29 March 2017 in order to be counted. It must be accompanied by details in writing of your claim. Failure to do so will lead to your vote(s) being disregarded.

Signed   
 Joint Administrator

Dated 10 March 2017

## Resolutions (\* delete as appropriate)

- 1 **For / Against \*** : That the Joint Administrators proposals be approved.
- 2 **For / Against \*** : Under Rule 2.67A of the Insolvency Rules 1986, and in the absence of a Creditors' Committee, the pre-administration costs as detailed in the Joint Administrators' proposals be approved as an expense of the Administration.
- 3 **For / Against \*** : Under Rule 2.106 of the Insolvency Rules 1986 and in the absence of a Creditors' Committee, the remuneration of the Joint Administrators be fixed in accordance with the Administrator's fees estimate, as time costs as detailed in the Joint Administrators' proposals..
- 4 **For / Against \*** : The Joint Administrators be authorised to draw Category 2 disbursements in accordance with Bishop Fleming LLP's standard tariff as circulated to the creditors.
- 5 **For / Against \*** : The Joint Administrators will be discharged from liability under Paragraph 98 of Schedule B1 to the Insolvency Act 1986 immediately upon their appointment as Joint Administrators ceasing to have effect.

## To be completed by the creditor when returning the form

Name of creditor: \_\_\_\_\_

Signature of creditor: \_\_\_\_\_

Date: \_\_\_\_\_

(If signing on behalf of creditor, state capacity e.g. director/solicitor). If you require any further details or clarification prior to returning your votes, please contact me at the address above.